Hong Kong Institute of Vocational Education (Lee Wai Lee)
Administration Circular No. 3, Session 2005/2006

To Declare IVE/LWL as A No Smoking Area

Further to the decision made in the Senior Management Team Meeting held on 4 October 2005, this is to announce that Hong Kong Institute of Vocational Education (Lee Wai Lee) is now designated as a no smoking area.

2. According to Chapter 371 Section 3 of the Smoking (Public Health) Ordinance — "Prohibition on Smoking in Certain Designated Areas", no person shall smoke or carry a lighted cigarette, cigar or pipe in a no smoking area (the Campus). Both staff members and students who appear to smoke in the campus are required to extinguish the lighted cigarette, cigar or pipe. If they fail to extinguish the lighted cigarette, they are required to give their names/addresses; to produce proof of identity and to leave the campus immediately. Where they fail to comply with the rules listed above, the Principal can arrange to remove them from the campus by the use of reasonable force if necessary; and call the assistance of a police officer in the enforcement of these measures. Anybody who contravenes the abovementioned law is subject to a maximum penalty of HK$5,000.

3. To create a healthy smoke-free campus, let's work together!

(Daniel KWOK)
Principal
Lee Wai Lee

Distribution:
All Staff
All Students